# Artificial Intelligence (AI) Policy

This policy has been produced for GEMS FirstPoint School, when 'The School' is referred to in this policy it is solely GEMS FirstPoint School that is being referred to.

| Review Cycle | 1 Year |
|---|---|
| Last Review | - |
| Next Review | October 2024 |

**Artificial Intelligence (AI) Policy**

This policy outlines the principles, guidelines, and procedures governing the use of Artificial Intelligence (AI) at GEMS FirstPoint School. AI has the potential to enhance the quality of education, streamline administrative processes, and improve learning outcomes. However, its implementation must be conducted responsibly, ethically, and in a manner that protects the rights and wellbeing of students and staff.

The intentions of this policy are:

- To ensure that AI technologies in schools are used for educational and administrative purposes that align with the school's mission and values.
- To promote transparency, fairness, and accountability in the deployment of AI technologies.
- To provide guidance on ethical considerations surrounding the use of AI in educational settings.

**Responsible Use**

- AI systems are used to enhance education, automate administrative tasks, and support decision-making, with a focus on improving educational outcomes and experiences.
- The use of AI for surveillance, profiling, or any other purpose that infringes on individual privacy rights is strictly prohibited.
- AI tools are designed to be accessible and inclusive, ensuring that all students and staff can benefit from their use.

**Transparency and Accountability**

- GEMS FirstPoint provides clear and understandable information about the use of AI educational programs.
- GEMS FirstPoint regularly assesses and evaluates the effectiveness, fairness, and impact of AI systems.

**Ethical Considerations**

- Ethical guidelines have been established between all stakeholders.
- Training has been provided for students, staff, and parents regarding ethical use of AI in education, especially with regards to plagiarism.

**Personal Development**

- Staff and educators have received training and professional development opportunities to understand AI systems and their applications.
- Teachers are encouraged to incorporate AI technologies into their teaching practices when appropriate.

**Review and Revision**

This policy will be reviewed annually and updated to align with advancements in AI technology, changes in laws and regulations, and evolving best practice.